A. K. CAPITAL SERVICES LTD.

BUILDING BONDS

Registered office: Flat N, Sagar Apartment, 6, Tilak Marg, New Delhi - 110001
Corporate office: 30-39, 3rd Floor, Free Press House, Free Press Journal Marg, 215, Nariman Point, Mumbai - 400021
www.akcapindia.com | CIN:L74899DL1993PLC055524

POSTAL BALLOT NOTICE

(Pursuant to Section 110 of the Companies Act, 2013)

Dear Member(s),

Notice is hereby given pursuant to Section 110 of the Companies Act, 2013 ("the Act") read with Rule 22 of the Companies (Management and Administration) Rules, 2014, to seek the approval of Members of the Company to the following via Postal Ballot/ e-voting.

The explanatory statement pertaining to the aforesaid resolutions setting out the material facts concerning each item and the reasons thereof is annexed hereto along with a postal ballot form (the "Form") for your consideration. The Board of Directors of the Company (the "Board") has appointed Mr. Punkaj Jain, Partner of M/s. Punkaj Oswal & Co., Practising Chartered Accountants, as the Scrutinizer for conducting the postal ballot process in a fair and transparent manner. You are requested to carefully read the instructions printed on the Form, record your assent (for) or dissent (against) therein by filling necessary details and affixing your signature at the designated place in the Form and return the same in original duly completed in the enclosed self-addressed, postage pre-paid envelope (if posted in India) so as to reach the Scrutinizer not later than the close of working hours i.e. 6.00 p.m. on Saturday, May 30, 2015. Members desiring to opt for e-voting as per facilities arranged by the Company are requested to read the notes to the notice and instructions overleaf the Form.

References to Postal Ballot(s) in this notice include votes received electronically. Upon completion of the scrutiny of the Forms, the Scrutinizer will submit his report to the Chairman/Director. The result of the postal ballot would be announced by a Director or the Company Secretary of the Company on Monday, 1st day of June 2015. The aforesaid result would be displayed at the registered office of the Company, intimated to the Stock Exchanges where the shares of the Company are listed, published in the newspapers and displayed along with the Scrutinizer's report on the Company's website viz., www.akcapindia.com.

SPECIAL BUSINESS:

Approval of change in the situation of Registered Office of the Company from the National Capital Territory of Delhi to the State of Maharashtra and consequent alteration in Memorandum of Association of the Company.

To consider and, if thought fit, to pass with or without modification(s) the following Resolution as a Special Resolution

"RESOLVED THAT pursuant to the provisions of Section 12, 13 and 110 other applicable provisions of Companies Act, 2013, read with rule 30 of the Companies (Incorporation) Rules, 2014 and rule 20 and 22 of Companies (Management and Administration) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), and subject to the approval of the Central Government, the consent of the Members of the Company be and is hereby accorded for shifting of registered office from the National Capital Territory of Delhi to the State of Maharashtra and that the Clause II of the Memorandum of Association of the Company be substituted and replaced as the follows:

II. The Registered office of the Company will be situated in the State of Maharashtra.

RESOLVED FURTHER THAT upon the aforesaid resolution becoming effective, the registered office of the Company shall be shifted from Flat N, Sagar Apartment, 6, Tilak Marg, New Delhi – 110001 situated under the jurisdiction of the Registrar of Companies, Delhi (For NCT of Delhi & State of Haryana) to 403, 4th Floor, Tulsiani Chambers, Free Press Journal Marg, 215, Nariman Point, Mumbai - 400021 situated under the jurisdiction of Registrar of Companies, Mumbai (For the State of Maharashtra).

RESOLVED FURTHER THAT the Members of the Company hereby authorise the Board to agree to and make and accept such conditions, modifications and alterations stipulated by any one of the authorities, statutory or otherwise, while according approval, consent as may be considered necessary and to appoint counsels and advisors, file applications/ petitions, issue notice, advertisements, obtain orders of shifting of registered office from the concerned authorities and take such steps and to do such acts, deeds and things as they may deem necessary and proper in this matter.

RESOLVED FURTHER THAT any one Director of the Company or the CFO of the Company or the Company Secretary be and is hereby authorized to furnish certified true copy of the resolution as and when required."

You are requested to carefully read the instructions printed in the Postal Ballot Form and return the Form duly completed, in the attached self-addressed postage prepaid envelope, so as to reach the Scrutinizer not later than close of working hours on 30th day of May, 2015.

Members may note that as required under the provisions of Section 108, 110 and other applicable provisions, if any, of the Act and the rules as applicable in that regard and Clause 35B of the Listing Agreement, the Company has engaged the services of National Securities Depository Limited (NSDL) to provide e-voting facility to the Members of the Company. Accordingly the Company is also providing e-voting facilities as an alternate, which would enable Members to cast votes electronically, instead of returning Postal Ballot form. Please read and follow the instructions on e-voting enumerated in the Notes and Instructions to this Notice.

Only members entitled to vote are entitled to fill in the Postal Ballot Form and send it to the Scrutinizer or vote under the e-voting facility offered by the Company, and any other recipient of this Notice who has no voting rights should treat the Notice as an intimation only. Detailed instructions to use the e-voting facility are given separately.

The Scrutinizer will submit his final report as soon as possible after completion of scrutiny to the Chairman of the Company, and in his absence to the Chief Financial Officer of the Company, after completion of the scrutiny of the Postal Ballots, the results thereof will be announced either by the said Chairman, or by the Chief Financial Officer in the former's absence on June 1, 2015. The aforesaid results would be displayed at the Company's website viz., www.akcapindia.com and intimated to the stock exchanges where the shares of the Company are listed.

The date of declaration of result shall be deemed to be date of passing of the said resolutions.

By Order of the Board of Directors
For A. K. Capital Services Limited
Sd/-
A. K. Mittal
Managing Director
DIN: 00698377

Date: April 16, 2015
Place: Mumbai

Notes:

1. The Statement pursuant to Section 102 of the Companies Act, 2013 setting out material facts relating to the item of the proposed special business is annexed hereto.
2. All documents referred to in the accompanying Statement pursuant to Section 102 of the Companies Act, 2013 are open and available for inspection by shareholders at the Registered Office of the Company during the office hours on any working days, except Saturdays between 10.00 a.m. and 2.00 p.m. up to 30th day of May, 2015.
3. In compliance with clause 35B of the Listing Agreement with the Stock Exchanges and the provisions of Sections 108 and 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014, the Company also offers e-voting option to all the shareholders as an alternative mode to exercise their right to vote. For this purpose, the Company has made necessary arrangement with National Securities Depository Limited (NSDL) for facilitating e-voting and to enable them to cast their votes electronically. E-voting is optional.
4. A Member may request for a duplicate Postal Ballot Form, if so required or can download the Postal Ballot Form from the Company's website www.akcapindia.com and the duly completed Postal Ballot Form should reach the Scrutinizer not later than the last date for voting.
5. The voting rights of the shareholders shall be in proportion to their respective shares in the total paid-up equity share capital of the Company as on 28th day of April, 2015.
6. The Board of Directors has appointed any one Director or the Chief Financial Officer of the Company or the Company Secretary as person responsible for the entire Postal Ballot process.

A. In case a member receives an email from NSDL (for members whose email addresses are registered with the Company/Depositories):

i) Open the email and also open PDF file with the Client ID or Folio No. as password. The said PDF file contains your user ID and password for e-voting. Please note that the password will be an initial password.

ii) Launch internet browser by typing the URL: https://www.evoting.nsdl.com

iii) Click on Shareholder – Login

iv) If you are already registered with NSDL for e-voting then you can use your existing user ID and password.

v) If you are logging in for the first time, please enter the user ID and password provided in the PDF file attached with the email as initial password.

vi) The Password Change Menu will appear on your screen. Change the password with new password of your choice with minimum 8 digits/characters or combination thereof. It is strongly recommended that the shareholders should not share their password with any other person and take utmost care to keep their password confidential.

vii) Once the e-voting home page appears, click on e-voting: Active Voting Cycles

viii) Select "EVEN" (E-Voting Event Number) of A. K. Capital Services Limited. Now you are ready for e-voting as Cast Vote page opens.

ix) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.

x) Upon confirmation, the message "Vote cast successfully" will be displayed.

xi) Once you have voted on the resolution, you will not be allowed to modify your vote.

xii) Institutional shareholders (i.e. other than Individuals, HUF, NRI, etc.) are required to send scanned copy (PDF/JPG format) of the relevant Board Resolution/Authority Letter, etc. together with attested specimen signature of the duly authorised signatory(ies) who are authorised to vote, to the Scrutinizer at oswalpunkaj@gmail.com or cs@akgroup.co.in, with a copy marked to evoting@nsdl.co.in

B. For those members whose email addresses are not registered with the Company/Depositories:-

i) Initial password is provided as below/at the bottom of the Postal Ballot Form.

ii) Please follow all steps from Sr. No. (ii) to Sr. No. (xii) above, to cast vote.

C. Other instructions:-

i) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting manual for Shareholders available at the Downloads section of www.evoting.nsdl.com

ii) You can also update your mobile number and email address in the user profile details of the folio which may be used for sending future communication.

iii) The e-voting period commences on Friday, May 1, 2015 (9.00 a.m. IST) and ends on Saturday, May 30, 2015 (6.00 p.m. IST). During this period, shareholders of the Company, holding shares either in physical form or in electronic form, as on April 28, 2015, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by shareholder, the same cannot be changed subsequently.

iv) The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on April 28, 2015.

v) Mr. Punkaj Jain, Partner of Punkaj Oswal & Co., Practising Chartered Accountants, has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.

vi) The Scrutinizer shall, within a period not exceeding three working days from the conclusion of the e-voting period, unblock the votes in the presence of at least two witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.

vii) The result on resolution shall be declared on June 1, 2015 subject to receipt of the requisite number of votes in favour of the resolution.

viii) The results declared along with the Scrutinizer's Report shall be placed on the Company's website www.akcapindia.com and on the website of NSDL www.evoting.nsdl.com of the resolution passed through Postal Ballot on June 1, 2015 and communicated to BSE Limited, where the shares of the Company are listed.

EXPLANATORY STATEMENT IN RESPECT OF THE SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

The following Statement sets out all the material facts relating to the Special Business mentioned in the accompanying Notice:

Item No. 1

The Board of Directors in their meeting held on April 16, 2015 analyzed that the shifting of the registered office is in the best interest of the Company, shareholders and all concerned parties and shall in no manner adversely affect the existing client base, creditors or operations or employees of the company.

This shifting would enable the Company to handle its business activities more efficiently and will provide administrative convenience since key departments of the Company like Accounts, Finance and Legal and Secretarial department of the Company is based in Mumbai.

As per provisions of Section 12, 13 and other applicable provisions, if any, of the Companies Act, 2013 and rules made thereunder, such shifting of Registered Office requires the Company to alter Memorandum of Association of the Company and to obtain necessary approval of the Shareholders by way of special resolution.

A copy of the Memorandum as on date and a copy indicating the proposed amendment is available for inspection at the registered office of the Company on any working day during office hours from 10.00 a.m. to 6.00 p.m. except Saturdays between 10.00 a.m. and 2.00 p.m. up to 30th day of May, 2015.

None of the Directors, Key Managerial Personnel of the Company and their relatives is, in any way, concerned or interested, financially or otherwise, in the said resolution.

Therefore your Board of Directors recommends passing the resolution(s) set out in item No.1 as Special Resolution for shifting the registered office from the National Capital Territory of Delhi to the State of Maharashtra and for altering Clause II of the Memorandum of Association of Company.

The Board commends your approval of the said resolution.

By Order of the Board of Directors
For A. K. Capital Services Limited

Sd/-
A. K. Mittal
Managing Director
DIN: 00698377

Date: April 16, 2015
Place: Mumbai

A. K. CAPITAL SERVICES LIMITED

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Tel: 011-23381561 | Fax: 011-23385189 | CIN: L74899DL1993PLC055524
E-mail: cs@akgroup.co.in | Website: www.akcapindia.com

Serial No. : _____

POSTAL BALLOT FORM

(Pursuant to Section 109 (5) of the Companies Act, 2013 and rule 21 (1)(c) of the Companies (Management and Administration) Rules, 2014)

Name(s) of the Joint-Holder(s), if any	
Registered Folio Number / DP ID No / Client ID No. (Applicable to investors holding Shares in dematerialized form)	
Number of Ordinary Share(s) held	

I/We hereby exercise my/our vote in respect of the following Special Resolution to be passed through Postal Ballot / e-voting, by conveying my/our assent or dissent to the said Resolution by placing tick (√) mark in the appropriate box below:-

Sr. No.	Description of Resolution(s)	No. of Ordinary Shares for which votes cast	I/We assent to the Resolutions (FOR)	I/We dissent to the Resolutions (AGAINST)
1	Approval of change in the situation of Registered Office of the Company from the National Capital Territory of Delhi to the State of Maharashtra and consequent alteration in Memorandum of Association of the Company.			

Place:
Date :

(Signature of the Member)

ELECTRONIC VOTING PARTICULARS

EVEN (E- VOTING EVENT NUMBER)	USER ID	PASSWORD/PIN

Note: Please read the instructions printed overleaf carefully before exercising your vote.

INSTRUCTIONS

1. GENERAL INFORMATION

a) There will be one Postal Ballot Form / e-voting for every Client ID No. / Folio No., irrespective of the number of joint holders.

b) Members can opt for only one mode of voting i.e. either by Postal Ballot or through e-voting. In case you are opting for voting by Postal Ballot, then please do not cast your vote by e-voting and vice versa. In case Members cast their votes both by Postal Ballot and e-voting, the votes cast through e-voting shall prevail and the votes cast through postal ballot form shall be considered invalid.

c) Voting rights in the Postal Ballot / e-voting cannot be exercised by a proxy.

2. PROCESS FOR MEMBERS OPTING FOR VOTING BY POSTAL BALLOT

a) Members desiring to cast their vote by Postal Ballot should complete and sign this Postal Ballot Form and send it to the Scrutinizer, Mr. Punkaj Jain, Partner of Punkaj Oswal & Co., Practicing Chartered Accountants, 7A- LGF, NRI Complex, Mandakini, G.K.-IV, New Delhi – 110019 in the enclosed postage prepaid self-addressed envelope. Postal Ballot Forms deposited in person or sent by post or courier at the expense of the Member will also be accepted.

b) In case of joint holding, this Postal Ballot Form should be completed and signed by the first named Member and in his absence by the next named Member.

c) In respect of shares held by corporate and institutional shareholders (companies, trusts, societies, etc.), the completed Postal Ballot Form should be accompanied by a certified copy of the relevant board resolution / appropriate authorisation, with the specimen signature(s) of the authorised signatory (ies) duly attested.

d) The signature of the Member on this Postal Ballot Form should be as per the specimen signature furnished by National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) or registered with the Company, in respect of shares held in dematerialised form or in physical form, respectively.

e) Completed Postal Ballot Forms should reach the Scrutinizer not later than the close of working hours i.e at 6.00 p.m. on Saturday, May 30, 2015. Postal Ballot Forms received after this date will be considered invalid.

f) Postal Ballot Forms which are incomplete or unsigned or defective in any manner are liable to be rejected. The Scrutinizer's decision in this regard shall be final and binding.

g) A Member seeking duplicate Postal Ballot Form or having any grievance pertaining to the Postal Ballot process can write to the Company Secretary. Duly completed and signed duplicate Postal Ballot Forms should, however, reach the Scrutinizer not later than the close of working hours on Saturday, May 30, 2015.

h) Members are requested not to send any paper (other than resolution/authority as mentioned under "Process for members opting for voting by "Postal Ballot" point 2(c) above) along with the Postal Ballot form in the enclosed self-addressed postage pre-paid envelope as all such envelopes will be sent to Scrutinizer and if any extraneous paper is found in such envelope the same would not be considered and would be destroyed by the Scrutinizer.

3. PROCESS FOR MEMBERS OPTING FOR E-VOTING

a) Open the email and also open PDF file with the Client ID or Folio No. as password. The said PDF file contains your user ID and password for e-voting. Please note that the password will be an initial password.

b) Launch internet browser by typing the following URL: https://www.evoting.nsdl.com.

c) Click on Shareholder – Login

d) If you are already registered with NSDL for e-voting then you can use your existing user ID and password.

e) If you are logging in for the first time, please enter the user ID and password provided in the PDF file attached with the email as initial password.

f) The Password Change Menu will appear on your screen. Change the password with new password of your choice with minimum 8 digits/characters or combination thereof. It is strongly recommended that the shareholders should not share their password with any other person and take utmost care to keep their password confidential.

g) Once the e-voting home page appears, click on e-voting: Active Voting Cycles

h) Select "EVEN" (E-Voting Event Number) i.e. 101750 of A. K. Capital Services Limited. Now you are ready for e-voting as Cast Vote page opens.

i) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.

j) Upon confirmation, the message "Vote cast successfully" will be displayed.

k) Once you have voted on the resolution, you will not be allowed to modify your vote.

l) For the votes to be considered valid, the corporate and institutional shareholders (companies, trusts, societies, etc.) are required to send a scanned copy (PDF/JPG format) of the relevant Board Resolution/ Appropriate Authorization etc. together with attested specimen signature of the duly authorized signatory(ies), to the Scrutinizer through e-mail at oswalpunkaj@gmail.com with a copy marked to evoting@nsdl.co.in.

m) For those members whose email addresses are not registered with the Company/Depositories:-

   i. Initial password is provided as below/at the bottom of the Postal Ballot Form.

   ii. Please follow all steps from Sr. No. (b) to Sr. No. (l) above, to cast vote.

4. OTHER INSTRUCTIONS:-

a) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting manual for Shareholders available at the Downloads section of www.evoting.nsdl.com

b) You can also update your mobile number and email address in the user profile details of the folio which may be used for sending future communication.

c) The e-voting period commences on May 1, 2015 (9.00 a.m. IST) and ends on May 30, 2015 (6.00 p.m. IST). During this period, shareholders of the Company, holding shares either in physical form or in electronic form, as on April 28, 2015, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by shareholder, the same cannot be changed subsequently.

d) The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on April 28, 2015.

e) Mr. Punkaj Jain, Partner of Punkaj Oswal & Co., Practicing Chartered Accountants has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.

f) The Scrutinizer shall, within a period not exceeding three working days from the conclusion of the e-voting period, unblock the votes in the presence of at least two witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.

g) The result on resolution shall be declared on June 1, 2015 subject to receipt of the requisite number of votes in favour of the resolution.

h) The results declared along with the Scrutinizer's Report shall be placed on the Company's website www.akcapindia.com and on the website of NSDL www.evoting.nsdl.com of the resolution passed through Postal Ballot on June 1, 2015 and communicated to BSE Limited, where the shares of the Company are listed.

A. K. CAPITAL SERVICES LIMITED

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POSTAL BALLOT FORM

(Pursuant to Section 109 (5) of the Companies Act, 2013 and rule 21 (1)(c) of the Companies (Management and Administration) Rules, 2014)

Name(s) of the Joint-Holder(s), if any	
Registered Folio Number / DP ID No / Client ID No. (Applicable to investors holding Shares in dematerialized form)	
Number of Ordinary Share(s) held	

I/We hereby exercise my/our vote in respect of the following Special Resolution to be passed through Postal Ballot / e-voting, by conveying my/our assent or dissent to the said Resolution by placing tick (√) mark in the appropriate box below:-

Sr. No.	Description of Resolution(s)	No. of Ordinary Shares for which votes cast	I/We assent to the Resolutions (FOR)	I/We dissent to the Resolutions (AGAINST)
1	Approval of change in the situation of Registered Office of the Company from the National Capital Territory of Delhi to the State of Maharashtra and consequent alteration in Memorandum of Association of the Company.			

Notes:

1. The electronic voting particulars along with the E-voting Event Number, User ID and Password/ PIN have been sent to your E-mail ID registered with the Company/ Depositories.
2. Please read the instructions printed overleaf carefully before exercising your vote.

Place:
Date :

(Signature of the Member)

INSTRUCTIONS

1. GENERAL INFORMATION

a) There will be one Postal Ballot Form / e-voting for every Client ID No. / Folio No., irrespective of the number of joint holders.

b) Members can opt for only one mode of voting i.e. either by Postal Ballot or through e-voting. In case you are opting for voting by Postal Ballot, then please do not cast your vote by e-voting and vice versa. In case Members cast their votes both by Postal Ballot and e-voting, the votes cast through e-voting shall prevail and the votes cast through postal ballot form shall be considered invalid.

c) Voting rights in the Postal Ballot / e-voting cannot be exercised by a proxy.

2. PROCESS FOR MEMBERS OPTING FOR VOTING BY POSTAL BALLOT

a) Members desiring to cast their vote by Postal Ballot should complete and sign this Postal Ballot Form and send it to the Scrutinizer, Mr. Punkaj Jain, Partner of Punkaj Oswal & Co., Practicing Chartered Accountants, 7A- LGF, NRI Complex, Mandakini, G.K.-IV, New Delhi – 110019 in the enclosed postage prepaid self-addressed envelope. Postal Ballot Forms deposited in person or sent by post or courier at the expense of the Member will also be accepted.

b) In case of joint holding, this Postal Ballot Form should be completed and signed by the first named Member and in his absence by the next named Member.

c) In respect of shares held by corporate and institutional shareholders (companies, trusts, societies, etc.), the completed Postal Ballot Form should be accompanied by a certified copy of the relevant board resolution / appropriate authorisation, with the specimen signature(s) of the authorised signatory (ies) duly attested.

d) The signature of the Member on this Postal Ballot Form should be as per the specimen signature furnished by National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) or registered with the Company, in respect of shares held in dematerialised form or in physical form, respectively.

e) Completed Postal Ballot Forms should reach the Scrutinizer not later than the close of working hours i.e at 6.00 p.m. on Saturday, May 30, 2015. Postal Ballot Forms received after this date will be considered invalid.

f) Postal Ballot Forms which are incomplete or unsigned or defective in any manner are liable to be rejected. The Scrutinizer's decision in this regard shall be final and binding.

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h) Members are requested not to send any paper (other than resolution/authority as mentioned under "Process for members opting for voting by "Postal Ballot" point 2(c) above) along with the Postal Ballot form in the enclosed self-addressed postage pre-paid envelope as all such envelopes will be sent to Scrutinizer and if any extraneous paper is found in such envelope the same would not be considered and would be destroyed by the Scrutinizer.

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a) Open the email and also open PDF file with the Client ID or Folio No. as password. The said PDF file contains your user ID and password for e-voting. Please note that the password will be an initial password.

b) Launch internet browser by typing the following URL: https://www.evoting.nsdl.com.

c) Click on Shareholder – Login

d) If you are already registered with NSDL for e-voting then you can use your existing user ID and password.

e) If you are logging in for the first time, please enter the user ID and password provided in the PDF file attached with the email as initial password.

f) The Password Change Menu will appear on your screen. Change the password with new password of your choice with minimum 8 digits/characters or combination thereof. It is strongly recommended that the shareholders should not share their password with any other person and take utmost care to keep their password confidential.

g) Once the e-voting home page appears, click on e-voting: Active Voting Cycles

h) Select "EVEN" (E-Voting Event Number) i.e. 101750 of A. K. Capital Services Limited. Now you are ready for e-voting as Cast Vote page opens.

i) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.

j) Upon confirmation, the message "Vote cast successfully" will be displayed.

k) Once you have voted on the resolution, you will not be allowed to modify your vote.

l) For the votes to be considered valid, the corporate and institutional shareholders (companies, trusts, societies, etc.) are required to send a scanned copy (PDF/JPG format) of the relevant Board Resolution/ Appropriate Authorization etc. together with attested specimen signature of the duly authorized signatory(ies), to the Scrutinizer through e-mail at oswalpunkaj@gmail.com with a copy marked to evoting@nsdl.co.in.

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   i. Initial password is provided as below/at the bottom of the Postal Ballot Form.

   ii. Please follow all steps from Sr. No. (b) to Sr. No. (l) above, to cast vote.

4. OTHER INSTRUCTIONS:-

a) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting manual for Shareholders available at the Downloads section of www.evoting.nsdl.com

b) You can also update your mobile number and email address in the user profile details of the folio which may be used for sending future communication.

c) The e-voting period commences on May 1, 2015 (9.00 a.m. IST) and ends on May 30, 2015 (6.00 p.m. IST). During this period, shareholders of the Company, holding shares either in physical form or in electronic form, as on April 28, 2015, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by shareholder, the same cannot be changed subsequently.

d) The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on April 28, 2015.

e) Mr. Punkaj Jain, Partner of Punkaj Oswal & Co., Practicing Chartered Accountants has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.

f) The Scrutinizer shall, within a period not exceeding three working days from the conclusion of the e-voting period, unblock the votes in the presence of at least two witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.

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